

VOLUNTEER APPLICATION

Please complete the following four (4) pages, sign the release form, and **mail or fax to the address below.**

Criteria used in the selection of volunteers will be such as to insure that the individual is able to meet the confidentiality requirements of the *Safe Harbor* Child Advocacy Center (CAC). No individual will be rejected because of race, color, religious creed, national origin, sex, age, or marital status.

PERSONAL INFORMATION

Name: _____ Date: _____

Address: _____

Phone Numbers: (Home) _____ (Work) _____ (Cell) _____

Email: _____

Date of Birth: _____ Gender (Check one): Male Female
(Must be over 18 years old)

In case of emergency, call: Name: _____

Relationship to Applicant: _____ Phone: _____

EMPLOYMENT INFORMATION

Employer: _____ Position: _____

Employer's Address: _____

Please check one: Full-Time Part-Time Retired Student Other

May we call you at work? Yes No

Brief description of work:

VOLUNTEER INFORMATION

How did you learn of the *Safe Harbor* CAC?

- Newspaper/Magazine Friend/Relative TV
- Religious Organization Website: _____
- Other (please list): _____

Please explain why you are interested in becoming a volunteer with *Safe Harbor* CAC:

Please list any current or prior volunteer/community activity experiences (organization, position, and duration):

Please list any areas of expertise or special skills you could bring as a volunteer to the CAC:

What CAC program(s) are you interested in volunteering with? (Check all that apply)

- Special Events – Special Events are vital to Safe Harbor’s programming, as they both generate funds for program services and increase the public’s awareness of child abuse and neglect issues. Special Events Volunteers are supervised by the Executive Director.
- Administrative – assist with administrative and clerical work in the office during normal business days and hours. Administrative Volunteers are supervised by the Executive Director.
- Student Intern – Safe Harbor CAC provides field placement opportunities for undergraduate and graduate students attending an accredited college or university. The students are directly supervised by the Executive Director during the course of the internship with communication/collaboration with an assigned proctor from the college or university
- I have spoken with a staff member or the Executive Director about working on a special project.

Please indicate the period of time you are able to commit to serving as a volunteer:

- One time/project 3-6 months 6-12 months At least a year

Availability as a CAC Volunteer: (Check all that apply)

I would prefer to volunteer at a regularly scheduled time **each week**. Please complete the days and times you would be available:

MON TUES WED THURS FRI

I would prefer to volunteer at regularly scheduled times **each month**. The following days and times usually work best for me:

MON TUES WED THURS FRI

I would prefer to be on a call list of volunteers who would be contacted when help is needed for projects at the CAC.

I am working on a special project and will arrange my hours with the coordinating CAC staff member.

Do you have a driver's license? Yes No Do you have regular access to a car? Yes No

Please list languages other than English in which you fluently speak.

BACKGROUND INFORMATION

Have you had a personal experience involving the following? If so, please explain:

Child Welfare: _____

Juvenile Court System: _____

Foster Care: _____

Other agencies offering services to a child: _____

Have you ever been convicted of a crime? Yes No

Have you ever been accused of a sexual related crime? Yes No

If YES, list convictions and dates: _____

REFERENCES

Please PRINT three (3) persons of reference who know you well (non-family), at least one of which is a person with whom you have worked in either a paid or unpaid capacity. If you are currently employed, either paid or unpaid, please include the name of your supervisor.

Name & Relationship/Title	Complete Address (Street, City, State & Zip)	E-Mail Address/Telephone
1.		
2.		
3.		

BACKGROUND CHECK

Any applicant found to have been convicted of or having charges pending for a felony or misdemeanor involving a sex offense, child abuse or neglect, or related acts that would pose risks to children or the CAC program’s credibility is not eligible to be a CAC volunteer.

I, _____, hereby affirm that all of the answers provided on my volunteer application are true.

I understand that if for any reason it becomes apparent that my activities are contrary to the policies, goals and/or philosophy of the *Safe Harbor* CAC and their desire to provide quality services, my services as a volunteer will be terminated.

I also understand that any applicant found to have been convicted of, or having charges pending for a felony or misdemeanor involving a sex offense, child abuse or neglect, or related acts that would pose risks to children or the Center’s credibility is not accepted as a CAC volunteer.

APPLICANT'S SIGNATURE: _____ DATE: _____